



**HUDSON-ESSEX-PASSAIC SOIL CONSERVATION DISTRICT**

80 ORCHARD STREET  
 BLOOMFIELD, NJ 07003-5104  
 Telephone: (862) 333-4505  
 Fax: (862) 333-4507  
 www.hepsoilnj.org

**REQUEST FOR DETERMINATION OF CH.251 NON-APPLICABILITY**

**\*\*\*You MUST Submit with a photocopy of a SURVEY, PLOT, OR SITE PLAN showing the work area\*\*\***

Allow 3-5 days for Processing

I request that the subject land disturbance activity be reviewed for a written determination of non-applicability of the NJ Soil Erosion & Sediment Control Act (N.J.S.A. 4:24-*et seq.*). I understand that **the fee for this review is \$50 by check or money order made payable to HEPSCD** and that should the activity be deemed a project as defined by the Act, I will need to submit a formal application, a signed & sealed site plan to include a Soil Erosion & Sediment Control Plan, and the appropriate fee. I agree that if the proposed activity changes from the site plan submitted with this application, it will render this determination, if granted, void, and will require a reassessment of the land disturbance by the District. Non-applicability means the subject land disturbance does not meet the definition of a project under the Act and as such does not require formal SESC plan certification. The applicant will assume responsibility for determining the need for any appropriate soil erosion control measures.

_____	_____	_____	_____
Property Owner's Name	Telephone	Fax	E-mail
_____	_____	_____	_____
Mailing address	Town	State	Zip Code
_____	_____	_____	_____
Street Address of Project	Town	Tax Block(s)	Tax Lot(s)
_____	_____	_____	_____
Applicant Name (if different)	Company Name		
_____	_____	_____	_____
Applicant Signature	Telephone	Fax	E-mail

Project Description (check all that apply): Demolition New Construction Grading Excavation  
Renovation and/or Addition Stockpiles Utilities Trenching Farm Conservation Plan  
Other: \_\_\_\_\_

Total estimated disturbance (include building footprint, drives, walks, utilities, filling, grading, machinery access, etc): \_\_\_\_\_ square feet

→NOTE: If your total soil disturbance is more than 5,000 square feet, your project is regulated and you will need to apply for Soil Erosion and Sediment Control Plan Certification. District staff may field-verify the area of disturbance.

\*\*\*\*\*  
 For District Use Only

Received by \_\_\_\_\_ on \_\_\_\_\_  
District Staff Date Check # Check Date

District Determination:  
 \_\_\_\_\_ Regulated \_\_\_\_\_ Not Regulated Verified by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Authorized by: \_\_\_\_\_ Date: \_\_\_\_\_

District Comments: \_\_\_\_\_  
 \_\_\_\_\_